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**2024**

# Driver Intervention Program

## 2024 Program Handbook

- This guide is an orientation to the operation of this program and what will be expected of you, as well as what you should expect from us. We hope your stay will be everything you anticipate it to be and that your goals and objectives will be realized.
- *You Should Expect:*
  - Caring, confidential and professionally trained instructors
  - To learn some things about yourself
  - To take an assessment at some point during the class
  - To be fully attentive and engage in all discussions
- *We Expect:*
  - To give you knowledge and tools that will help you avoid future situations
  - To provide help and referrals to those in need
  - To guard your information in the strictest confidence
  - To be non-judgmental
  - To deliver the class material in a professional and interesting manner
  - To proudly give you your Certificate of Completion and communicate with your respective courts
- **North-East Ohio Court Services** was founded in 2018 following the closing of a local provider that had offered DIP programming for years. As a former employee of both Mid-America Court and Braking Point Driver's intervention schools, I took the best of both schools and decided to start a new fresh approach to teaching DIP classes that combines speakers, power point lectures that are updated regularly along with modern videos.

### • PROGRAMMING

- The Driver Intervention Program is a 72-hour residential service for individuals convicted of OVI related offenses. The program is an educational alternative intended to supplement traditional sanctions/ jail. Routinely, the weekend sessions are scheduled ten to twelve times per year beginning at 2:00 p.m. Thursday evening and ending at 2:00 p.m. on Sunday. The programming includes, but is not limited to, an evaluation of participant's drinking behavior, education of participant's education on the various aspects of alcohol/drugs and its relationship to driving, and when evaluation suggests drinking/drug problem, recommendations for a comprehensive assessment at a treatment provider in your community.

### LOCATION

- Services are provided at the **Holiday Inn Boardman, 7410 South Ave. Boardman, OH 44512, The Baymont Inn and Suites, 4055 Belmont Ave. in Youngstown Ohio.** This location allows the school to

keep program costs as low as possible while providing programming in a large spacious conference room. This is the only location that offers an indoor pool as well as smoking rooms.

## **FEE**

Is property based either King or Double occupancy and covers tuition, room and board. Admission to the Driver Intervention Program shall not be denied because an individual is indigent as long as public funds are available to cover cost of program (Copy of Medicaid OR proof of SSD for client record).

## **Driver Intervention Program Guidelines**

### **RULES**

1. No consumption or possession of alcohol or other drugs. This means before and during the school. Do not show up to the school under the influence of alcohol or drugs or you will be asked to leave. If you are found to be under the influence of drugs or alcohol at any time, you will be asked to leave and forfeit your fee.
2. All prescription medications are monitored and kept under lock and key per OHMHAS policy. Medications are distributed as needed. Medication must be brought in the ORIGINAL prescription bottles as it is illegal to transport medication in unmarked bottles.
3. Over the counter medication may be kept with the client but must be accounted for on the medication log at time of check in.
4. Personal effects (beyond clothing and toilet items) must be approved by Staff during the intake process.
5. You must attend all scheduled program activities.
6. You are personally liable for any destruction of property.
7. You are not to involve yourself with another client in any means so as to distract your focus from the educational process.
8. You are to respect the rights and confidentiality of the other clients.
9. You may smoke in your room if you choose a smoking room otherwise you must be accompanied by staff to the designated smoking area in the back of the hotel.
10. You are solely responsible for your personal property.
11. NO leaving the premises during stay; NO visitors; NO care packages.
12. You may not return to your car after the check in process unless accompanied by staff.

**Exceptions to the above guidelines must be approved by the Staff.**

## Driver Intervention Program Daily Schedule

*Subject to change due to speaker's schedule*

**Meals- Breakfast 7:30am-10:00am**

**Lunch 12:00-1:00pm**

**Dinner 6:00pm-7:00pm**

2:00pm-5:30pm Registration, Room assignments, Baggage Check

6:30pm-8:00pm Completion of necessary forms, Orientation: Intake, rules and regulations, housekeeping, evacuation/safety/phone, Q&A session

### **FRIDAY**

10:00-10:30 Welcome, Ice Breaker and Introductions

10:30-12:00 Drug Classifications-Physical and Psychological aspects of the use of AOD

**12:00-1:00 Lunch BE BACK AT 1:00PM**

1:00-2:00 Drug Classifications-Combining the use of Alcohol and Other Drugs

2:00-3:00 The Science of Addiction- Use, Abuse Dependence and the Progressive Nature, Symptoms and Phases of SUD

3:00-5:00 Traffic Safety Education

5:00-6:00 Levels of license suspension/revocation/fines- Guest Attorney

6:00-7:00 Dinner

7:00 -8:30 Group Activity Judge and Jury

### **SATURDAY**

10:00-12:30 Small Group: "The Legal Impact of Your Arrest and Process"

**12:30-1:00 Lunch BE BACK AT 1:00PM**

1:00-2:00 AA Lead and Discussion

2:00-3:00 Consequences of Use- Family, Social, Criminal Justice

3:00-6:00 HBO Risky Drinking and test and Small Group around movie topic review test results

6:00-7:00 Dinner

8:00-10:00 Evening movie

### **SUNDAY**

10:00-11:00 Local Law Enforcement Officer

11:00-12:00 Treatment Alternatives and Local Resources, abstinence as a lifestyle, self-help groups

12:00-1:00 DUI Make this your Last Video and wrap up

1:00-2:00 Approaches to Responsible Use Closing Remarks, Reports to Courts, Certificates

## Client Rights and Grievances

- 1.) The right to be treated with consideration and respect for personal dignity, autonomy and privacy.
- 2.) The right to reasonable protection from physical, sexual or emotional abuse and inhumane treatment.
- 3.) The right to give informed consent or to refuse any service.
- 4.) The right to be free from restraint or seclusion unless there is immediate risk of physical harm to self or others.
- 5.) The right to be informed and the right to refuse any unusual or hazardous treatment procedures.
- 6.) The right to be advised and the right to refuse observation by others and by techniques such as one-way vision mirrors, tape recorders, video recorders, television, movies or photographs or other audio and visual technology. This right does not prohibit an agency from using closed-circuit monitoring to observed seclusion rooms or common areas, which does not include bathrooms or sleeping areas.
- 7.) The right to confidentiality of communications and personal identifying information within the limitations and requirements for disclosure of client information under state and federal laws and regulations.
- 8.) The right to have access to one's own client record.
- 9.) The right to be informed of the reason(s) for terminating participation in a service.
- 10.) The right to be informed of the reason(s) for denial of a service.
- 11.) The right not to be discriminated against for receiving services on the basis of race, ethnicity, age, color, religion, gender, national origin, sexual orientation, physical or mental handicap, developmental disability, genetic information, human immunodeficiency virus status or in any manner prohibited by local, state or federal laws.
- 12.) The right to know the cost of services.
- 13.) The right to be verbally informed of all client rights and to receive a written copy upon request.
- 14.) The right to exercise one's own rights without reprisal, except that no right extends so far as to supersede health and safety considerations.
- 15.) The right to file a grievance.
- 16.) The right to have oral and written instructions concerning the procedure for filing a grievance, and to assistance in filing a grievance if requested.
- 17.) The right to be informed of one's own condition: and,
- 18.) The right to consult with an independent treatment specialist or legal counsel at one's own expense.

**All grievances must be written**, dated and signed by the client or the person filing the grievance on behalf of the client and should include the date, approximate time, description of the incident and names of the individuals involved in the incident situation being grieved. Grievances should be given to the client rights officer, or in the event the client rights officer was not on the premises, the grievance can be given to **Director**. They will assist you in filing a grievance upon your request within 20 business days of receiving the grievance, the program

will make a resolution decision on the grievance. Any exceptions that cause this time period to be extended will be documented in the grievance file and written notification will be given to the client or persons filing grievances on the client's behalf. Records of client grievances will be maintained for two years from date of resolution and include: a copy of the grievance, documentation reflecting the process used, resolution/remedy of the grievance and documentation, if applicable, of extending the time period for resolving the grievance beyond 20 business days. **Within three working days** of receiving the grievance, the program will provide the client with a written acknowledgment that includes: [a] the date the grievance was received, [b] a summary of the grievance, [c] an overview of the grievance investigation process, [d] a timetable for completing the investigation and notification of the resolution, and [e] the treatment provider contact person's name, address and telephone number

**At any time**, clients or persons filing grievances on the clients behalf have a right to file a grievance, in addition to, or instead of, with any outside organization that include, but are not limited to, the following:

**Ohio Mental Health and Addiction Services (OhioMHAS)**

30 East Broad Street, 7th Floor, Columbus, Ohio 43215-2256 Phone (614) 466-3445 Facsimile (614) 485-9739

**Local ADAMHS/ADA/MHRS Board: Mahoning County Mental Health & Recovery Board- 222 W. Federal St. Ste.201 Youngstown, OH 44503 (330) 746-2959**

**Disability Rights Ohio**

50 West Broad Street, 14th Floor, Columbus, Ohio 43215-2999 Phone (800) 282-9181 Facsimile (614) 466-7264

**Region V - Chicago (IL., IN., MI., MN., OH., WI) Office for Civil Rights**

U.S. Department of Health and Human Services

233 N Michigan Ave., Suite 240, Chicago, Illinois 60601

Phone (312) 886-2359 TDD (312) 353-5693 Facsimile (312) 886-1807

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**Prohibition Against Re-Disclosure:** This information has been disclosed to you from records protected by federal confidentiality rules. The federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 C.F.R., Part 2. A general authorization for the release of medical or other information is not sufficient for this purpose. The federal rules restrict any use of information to criminally investigate or prosecute any alcohol or drug abuse client. Drug abuse patient records are also protected under the Health Insurance Portability and Accountability Act of 1996 [HIPAA], 45 C.F.R., parts 160 and 164. [These conditions apply to every page disclosed and a copy of this authorization will accompany every disclosure.